

**BOARD OF EDUCATION
WEST ESSEX REGIONAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
December 12, 2022
Board Secretary's Memorandum**

DATE

Monday, December 12, 2022

PLACE

MS Room 121

EXECUTIVE SESSION

5:32 P.M.

ADJOURNED

7:25 P.M.

CALLED TO ORDER

7:35 P.M.

ADJOURNED

8:39 P.M.

OPEN MEETING:

Ms. Deborah Sacco-Calderone, Board President, presided and voiced the call to order in Executive Session at 5:32 p.m.

EXECUTIVE SESSION:

Motion by Ms. Egan Seconded by Ms. Skelton to approve the following motion:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

OPEN MEETING:

The Board reconvened from Executive Session and Ms. Deborah Sacco-Calderone, Board President, presided and voiced the call to order at 7:35 p.m.

Pledge of Allegiance

ROLL CALL:

Ms. B. Buccino

Ms. C. Egan

Ms. J. Marcus

Mr. F. Perrotti - **Absent**

Ms. D. Sacco-Calderone –President

Mr. J. Schaer

Ms. J. Skelton

Mr. R. Stampone

Ms. M. Wojtowicz - Vice-President

Administration:

Mr. Damion Macioci, Superintendent of Schools

Ms. Melissa Kida, Board Secretary/Business Administrator

West Essex Regional Board of Education
MINUTES – December 12, 2022

PUBLIC NOTICE OF MEETING:

Notice of the December 12, 2022 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 6, 2022 and The Star Ledger on the same day.

BOARD PRESIDENT’S REPORT:

Ms. Sacco-Calderone thanked Ms. Jill Marcus and Ms. Jann Skelton, outgoing Board Members, for their 3 years of service to the district.

SUPERINTENDENT’S REPORT:

Mr. Macioci thanked Ms. Jill Marcus and Ms. Jann Skelton, outgoing Board Members, for their service to the district. Mr. Macioci and Ms. Sacco-Calderone presented Ms. Marcus and Ms. Skelton with gifts for their service.

Mr. Macioci commented on the following: Niche Ranking 2023; Super Essex Conference Winter Sportsmanship Workshop; Athletic Director – Anthony Minnella as Sectional Merit Award 2023; Class III Special Law Enforcement Officer Update; School Safety Symposium – January 19, 2023; and tonight’s Strategic Plan Presentation.

STUDENT BOARD REPRESENTATIVE’S REPORT:

Mr. Macioci introduced **Lucas Sabol**, new Student Representative who provided a report on communication with students through surveys, emails, and meetings with the Student Council.

Juliann Hoebee, WEHS Assistant Principal; and **Luisa Tamburri**, WEMS Assistant Principal presented their Harassment, Intimidation, & Bullying report.

PRINCIPAL’S REPORTS:

Mr. Diliberto, HS Principal, commented on the following:

- Two Annual Charity Drives, Angelwish Foundation and Annual Holiday Toy Drive
- Success of the Choir Winter Concert, Orchestra Winter Concert, and *Play On!*
- The upcoming Winter Band Concert
- Success of the Turkey Classic
- Senior Athletes who committed to playing in college

Dr. Donlevie, MS Principal, commented on the following:

- Success of Bobby Lenoy Dodgeball Tournament
- Spirit of Giving Toy Drive and Animal Drive
- Success of the Winter Choir and Orchestra Concert

West Essex Regional Board of Education
MINUTES – December 12, 2022

Mr. Richard Panicucci, representative from The Madison Institute, presented the District's Strategic Plan, which consisted of long-range goals, objectives, and yearly action plans.

COMMENTS FROM BOARD MEMBERS:

Ms. Marcus commented on her tenure on the Board. She thanked Board Members, Administrators, staff members and the community for their support.

BOARD COMMITTEE REPORTS/COMMENTS:

Curriculum & Instruction Committee: **Ms. Marcus**, Committee Chair, commented that the committee met on December 7, 2022 and discussed the following: reviewed projected changes to the 2023-2024 curriculum; continuation of high school waivers; pilot of IXL Diagnostic pilot program; Title I Lunch Squad; high school ranking system; and the NJSLA results.

Finance & Physical Plant Management Committee: **Ms. Egan**, Committee Member, commented that the committee met on December 6, 2022 and discussed the following: Stadium Grandstand project; summer projects; 2021-2022 Audit results; and a cashless pay option for student lunches.

Policy Committee: **Ms. Wojtowicz**, Committee Chair, commented that the committee met on December 7, 2022, and discussed Regulation #5460 - High School Graduation Procedures; and Policy #5430 – Class Rank.

Ms. Sacco-Calderone thanked the Board Members for the privilege of serving as President of the Board.

PUBLIC COMMENTS:

Ms. Sacco-Calderone opened the floor to the public for comments on agenda items. Hearing none, she closed the floor and resumed the meeting.

West Essex Regional Board of Education
FINANCE– December 12, 2022

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 12, will be voted upon in one motion.

Motion by **Ms. Egan** Seconded by **Ms. Wojtowicz** to approve the following motions:

1. To approve the bills and claims check number 050537 through check number 050541 and check number 050543 through check number 050604 and check number 050606 through check number 050646, and check number 050648 through check number 050671, and check number 050673 through check number 050680, and check number 050683 through check number 050694, and check number 050699. Check number 510718 through check number 510722. Payroll check number 501099 through 501100 and check number 501102 through check number 501103.
Void check number 050542, 050605, 050647, 050672, 050681, 050682, 050695,
Totaling: \$4,052,435.88

Enclosures 1F – 6F

2. To approve the Student Activity Check Register from November 5, 2022 through December 9, 2022, check number 14146 through check number 14181 and check number 14183 through check number 14192 and check number 14195 through check number 14206 and check number 14211, check number 14213 through check number 14216, and check number 14218 through check number 14229.
Void Check Numbers 14182, 14193, 14194, 14207-14210, 14212 and 14217.
Totaling: \$101,137.52

Enclosures 7F – 16F

3. To approve the Regular Meeting Minutes of November 7, 2022.

Enclosures 17F – 27F

4. To approve the Executive Session Minutes of November 7, 2022.

Enclosure 28F

5. To approve the service/consulting agreement with IMAC Insurance Management & Consulting serving as the Agent and Broker of Record for the School Employees' Health Benefits Program for health insurance for the West Essex Regional School District, at a cost of \$65,000, for the period of January 1, 2023 through December 31, 2023.
6. To approve the proposal from CFC Underwriting Insurance Ltd to provide cyber liability and privacy coverage for the West Essex Regional School District, effective January 1, 2023 through July 1, 2024, at a cost of \$34,375.
7. To *rescind* the *transfer* of Capital Reserve monies in the amount of \$3,375,400 to subsidize the Grandstand and Press Box Replacement at West Essex High School project.
8. To *rescind* approval of the proposal from Southern Bleacher Company, Inc. for labor and materials pertaining to the Grandstand and Press Box replacement at West Essex High School project.

West Essex Regional Board of Education
FINANCE– December 12, 2022

9. To authorize the Board Secretary to advertise for the **Grandstand and Press Box Replacement at West Essex High School** Project as per specifications and bid documents prepared by **DiCara Rubino Architects**.
10. To accept, as per West Essex Regional Board of Education Policy and Regulation #7230, the donation of a euphonium case valued at **\$295.00**, from **Roberta Shields** for use by the West Essex Regional School District Music Department.
11. To approve the Secretary's and Treasurer's Reports for **October, 2022**, in the amount of **\$20,112,834.78** Pursuant to N.J.A.C. 6A:23-2.11(a), the West Essex Regional School District Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **October, 2022**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Enclosures 29F – 87F

12. To approve the attached transfer report from **October 1, 2022** through **October 31, 2022**.

Enclosure 88F

ROLL CALL:

Yes:	Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer, Ms. Skelton, Mr. Stampone, Ms. Wojtowicz, and Ms. Sacco-Calderone
No:	None
Abstain:	None
Absent:	Mr. Perrotti

West Essex Regional Board of Education
PERSONNEL – December 12, 2022

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items **1- 22**, will be voted upon in one motion.

Motion by **Mr. Stampone** Seconded by **Ms. Skelton** to approve the following motions:

1. To approve the letter of resignation from **Robert Pordon** as a Permanent Substitute Teacher assigned to the West Essex Regional School District effective December 23, 2022.

West Essex Regional Board of Education
PERSONNEL – December 12, 2022

2. To approve a leave of absence, without pay, without benefits, for **Steven Siragusa**, Custodian assigned to West Essex Regional High School, from **February 27, 2023** through **June 30, 2023**.
3. To approve the appointment of **Steven Siragusa** as a leave replacement Special Education English teacher assigned to West Essex Regional High School, effective February 27, 2023 through June 30, 2023, at an annual salary of \$57,711, which is Step 1 of the 2022/2023 Bachelor's Degree Teacher's Salary Guide.
[NOTE: Mr. Siragusa is replacing Brittany Hernandez, who is on a Board-approved maternity/disability leave of absence.]
4. To approve the appointment of **Katherine Caprio** as a leave replacement Mathematics teacher assigned to West Essex Regional Middle School, effective on or about January 3, 2023 through on or about May 31, 2023, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at an annual salary of \$60,654, which is Step 1 of the 2022/2023 Master's Degree Teacher's Salary Guide.
[NOTE: Ms. Caprio is replacing Nicole Silva, who is on a Board-approved maternity/disability leave of absence.]
5. To approve the appointment of Dominick **Trombino** as a substitute teacher/substitute aide assigned to the West Essex Regional School District, beginning December 13, 2022, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at the rate of \$100.00 per day.
6. To approve the appointment of **Joseph Muoio** as a substitute custodian assigned to West Essex Regional School District effective December 13, 2022, for the 2022/2023 school year, at the rate of \$15 per hour, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9.
7. To approve the *extension* of a medical disability leave of absence for **Lisa Swanick**, Teaching Instructional Supervisor of Fine Performing and Practical Arts assigned to West Essex Regional School District, from **November 29, 2022** through **March 3, 2023**, with an anticipated return date of **March 6, 2023**.
8. To *extend* the appointment of **Juliann Hoebee** and **Kimberly Westervelt** to the position of Interim Teaching Instructional Co-Supervisors for Fine, Performing, and Practical Arts, from **November 29, 2022** through **March 3, 2023**.
9. To approve the following additional staff member to work, as needed, as Instructor for the WEMS academic support program, "**Lunch Squad**," for the 2022-2023 school year, with sessions to be held Monday - Friday, from 10:39 AM–11:39 AM, at the stipend amount of \$54 per session. Payments are to be allocated through Title I funds, not to exceed \$50,000.00.

Lanaya Torres

West Essex Regional Board of Education
PERSONNEL – December 12, 2022

10. To approve the following movement on the guide for the 2022/2023 school year:

	<u>From</u>	<u>To</u>
Diliberto, Caesar	\$170,350	\$170,350 + \$2,488* *(Longevity eff. 9/2/2022)
Drago, Laura	\$133,974	\$133,974 + \$2,488** **(Longevity eff. 10/28/2022)

11. To *rescind* the appointment of **Elinore Begala-Gorden** as a substitute teacher/substitute aide assigned to the West Essex Regional School District effective November 8, 2022.

12. To *rescind* the appointment of **Eric Johnson** as Head Baseball Coach for the 2022/2023 Spring Season.

13. To approve the following **2022/2023 Winter** Coaching appointment:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>E-Sports</u>	Michael Johnson	Head Coach	2	6,475

14. To approve the following **2022/2023 Spring** Coaching appointments:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>Golf</u>	Dean Ratajczak	Head Coach	1	\$6,312
	Richard Larcara	Assistant	3	\$4,779

15. To approve **Joseph Velardi** as a school volunteer for the 2022/2023 school year.

16. To approve the following volunteer coaching appointment for the **2022/2023 Winter** season:

Thomas Ruane	Wrestling
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17. To *rescind* the appointment of **Lisa Swanick** and **Luisa Tamburri**, as School Safety Co-Specialists, effective September 1, 2022.

18. To *appoint* **Luisa Tamburri**, Middle School Assistant Principal, as School Safety Specialist, at the stipend amount of \$8,000, pro-rated, effective September 1, 2022, for the 2022/2023 school year.

West Essex Regional Board of Education
PERSONNEL – December 12, 2022

19. To approve the following Middle School teachers for 3/5th's of a 6th period assignment (**WE Rise**) effective December 13, 2022 for the 2022/2023 school year, at the negotiated rate of \$5,400, pro-rated, as per WEEA contract:

SUBJECT	TEACHER
English 7	Deana Hagel
Math 7	Maria Smith
Reading 7	Erica Serio
Science 7	Paula Arbadji
Social Studies 7	James Quinless

20. To approve **Clíodhna O'Toole**, a student at Montclair State University, to complete a counseling practicum clinical internship, from January 16, 2023 – May 15, 2023, at West Essex Regional High School with **Kimberly Greulich**, Guidance Counselor, pending approval of Memorandum of Agreement between all parties.
21. To approve **Brooke Butler**, a student at Fairleigh Dickinson University, to complete a pre-service student teacher internship, for two weeks (10 days) in January, 2023 at West Essex Regional Middle School with **Genna Solari**, English teacher, pending approval of Memorandum of Agreement between all parties.
22. To *amend* **Personnel Motion #10** previously approved at the **November 7, 2022** to read: to approve the appointment of **Dana Bartello** as a 3/5th's leave replacement Special Education teacher assigned to West Essex Regional Middle School, beginning October 17, 2022 until on or about January 3, 2023, at an annual salary of \$35,497.20, pro-rated, which is 3/5ths of Step 1 of the 2022/2023 Bachelor's+15 Degree Teacher's Salary Guide.

ROLL CALL: Yes: Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer,
Ms. Skelton, Mr. Stampone, Ms. Wojtowicz,
and Ms. Sacco-Calderone
No: None
Abstain: Ms. Wojtowicz (#10 Only)
Absent: Mr. Perrotti

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – December 12, 2022

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 6, will be voted upon in one motion.
Motion by Ms. Skelton Seconded by Mr. Schaer to approve the following motions:

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – December 12, 2022

1. To approve the following field trip request:

Class/Teacher	Destination	Educational Justification	Date(s)
McAloon, Elise	Camp Canadensis, Canadensis, PA	Marching Band Camp	Mon-Fri 8/14-8/18/23

2. To approve the following request for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Eckel, Donna	NJASBO Certification Program – School Law	Morris Plains, NJ	Saturdays 1/7–1/28/23	Conference Fee: \$280.00
Eckel, Donna	NJASBO Certification Program – Insurance/Risk Management	Morris Plains, NJ	Saturdays 2/4–3/4/23	Conference Fee: \$280.00
Eckel, Donna	NJASBO Certification Program – Personnel Administration/Labor Relations	Morris Plains, NJ	Saturdays 3/11–4/1/23	Conference Fee: \$280.00
Eckel, Donna	NJASBO Certification Program – School Plant Planning	Morris Plains, NJ	Saturdays 4/22–5/13/23	Conference Fee: \$280.00
Rakotci, Daniella	First Aid/CPR/AED Instructor- BL-r.21	Fairfield, NJ	Thursday 12/15/22	Conference Fee: \$350.00
Hulse, Lisa	Section 504 in NJ	On-line	Friday 02/03/23	Conference Fee: \$219.99
Greulich, Kimberly	Suicide & Self-Harm in Adolescents	On-line	Thursday 01/19/23	Conference Fee: \$119.99
Purcell, Marie	NJ Section 504 Law in NJ Today: Stay in Compliance	Parsippany, NJ	Friday 02/03/23	Conference Fee: \$219.99
McAloon, Elise	North Jersey Area Band Rehearsal	Mount Olive, NJ	Friday 01/13/23	Conference Fee: No Cost
Cardinale, Joseph	DECA Advisor Conference	Union, NJ	Monday, 12/12/22	Conference Fee: No Cost

3. To approve **Summit Speech School** as a provider of Teacher of the Deaf Services for the following in-district student for 60-minute sessions, four times per year, at a rate of \$195 per hour from September 2022 through June 2023. Services will be provided at the school:

- **Student ID# 2801867**

4. To approve **Stepping Forward Counseling Center, LLC** to provide a Partial Care Program with Home Instruction for the following in-district student from November 14, 2022, for approximately 30 days with a review, 10 hours per week, at a rate of \$100 per hour:

- **Student ID# 2601187**

5. To approve **Wawa, Inc.** 28 Little Falls Road, Fairfield, NJ as a Structured Learning Experience (SLE) job site from December 13, 2022 through June 30, 2023.

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – December 12, 2022

6. To *amend* Curriculum/Special Education Motion #2, previously approved at the **June 29, 2022** Board Meeting approving the following out-of-district placement for the 2022/2023 school year:

Student	Out of District School	Tuition
Student ID # 5403898	YCS- Sawtelle Learning Center 208 South Mountain Ave. Montclair, NJ 07042 973-744-0615	*Summer Tuition - \$6,049.79 *Summer Extraordinary Aide - <u>\$3906.21</u> *ESY Total Cost - \$9,956.00 Fall Tuition - \$57,313.80 Fall Extraordinary Aide - <u>\$37,006.20</u> Total Cost - \$104,276.00 July 5, 2022 - June 30, 2023

ROLL CALL: Yes: Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer,
Ms. Skelton, Mr. Stampone, Ms. Wojtowicz,
and Ms. Sacco-Calderone
No: None
Abstain: None
Absent: Mr. Perrotti

West Essex Regional Board of Education
MISCELLANEOUS – December 12, 2022

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 15, will be voted upon in one motion.

Motion by Mr. Schaer Seconded by Ms. Egan to approve the following motions:

- To approve West Essex Regional School District's Reorganization meeting to be held on Thursday, January 5, 2023 at 7:00 PM.
- To approve the *revised* 2022/2023 transportation bus routes, as appended.

Enclosures 1M - 3M

- To approve the semi-annual **Harassment, Intimidation and Bullying Report**, as presented at the December 12, 2022 Regular Board meeting.
- BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 02 (HS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

5. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 03 (HS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
6. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 02A (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
7. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 02B (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
8. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 02C (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
9. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 02D (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
10. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 02E (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
11. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 03 (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
12. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 04A (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
13. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 04B (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

West Essex Regional Board of Education
MISCELLANEOUS – December 12, 2022

14. To approve submission of the 2022/2023 **Uniform State Memorandum of Agreement**, with addendum, between Education and Law Enforcement Officials to the Essex County Superintendent of Schools, as required by N.J.A.C. 6A:16-6.2(b) 13 through 15, as on file in the Board Office.
15. To approve the First Reading of Policy #5430 – Class Rank

Enclosure 4M - 5M

ROLL CALL: Yes: Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer,
 Ms. Skelton, Mr. Stampone, Ms. Wojtowicz,
 and Ms. Sacco-Calderone
 No: None
 Abstain: None
 Absent: Mr. Perrotti

Ms. Sacco-Calderone opened the floor to the public for comments on non-agenda items:

- **Ms. Debbie Holinstat**, North Caldwell parent, requested clarification on the steps to be taken to achieve the long-term goals. Ms. Sacco-Calderone and Mr. Macioci replied.

Motion to adjourn by **Ms. Wojtowicz** Seconded by **Mr. Stampone** at **8:39PM**

ADJOURN: There being no further business before this Board of Education, BE IT
RESOLVED that this public meeting be adjourned.

President

Business Administrator/Board Secretary